



EMPLOYMENT OPPORTUNITY

Position Title:	Summer Student
Departments:	Anqotum, Energy Services, and Technical Services
Location:	Natoaganeg, New Brunswick
Anticipated Start Date:	Various
Application Deadline:	March 20, 2025

NSMTC Member Communities:

The North Shore Mi'kmaq Tribal Council (NSMTC) Inc. is a not-for-profit organization that provides service and support to seven First Nation communities - Ugpi'ganjig (Eel River Bar), Oinpegitjoig (Pabineau), Natoaganeg (Eel Ground), Metepenagiag (Red Bank), L'nui Menikuk (Indian Island), Tjipōgtōtjg (Buctouche), and Amlamgog (Fort Folly).

Summary:

The NSMTC is seeking enthusiastic and motivated summer students to join our team for the 2025 summer season. This is a great opportunity for students looking to gain valuable hands-on experience in a dynamic and supportive work environment. The successful candidates will work closely with various departments and contribute to meaningful projects that benefit First Nation communities while developing essential skills for their future careers. We have opportunities in the areas of renewable energy, housing and infrastructure, and environmental/aquatic sciences.

Key Responsibilities:

- Assist with daily operations and administrative tasks
- Community engagement activities including workshops, community meetings, and youth camps
- Conduct research, input data, and compile reports
- Support special projects as assigned by the department
- Collaborate with team members and communicate regularly with supervisors
- Participate in team meetings and training sessions
- Additional tasks as needed to support team goals and priorities

Qualifications and Skills:



NORTH SHORE

Mi'kmaq Tribal Council

- Currently enrolled in a post-secondary program (college, university, or trade school) for the fall 2025
- Strong organizational and time-management skills
- Excellent communication and interpersonal abilities
- Ability to work independently and as part of a team
- Proficiency in Microsoft 365 (Word, Excel, Outlook, Teams)
- Willingness to learn and take on new challenges
- Demonstrated ability to maintain confidentiality
- Valid driver's license and reliable transportation considered an asset
- Previous work or volunteer experience is an asset but not required

What We Offer:

- A work culture that supports employee wellbeing, diversity, engagement, and a sense of belonging
- Collaboration with a team of passionate professionals working towards contributing to the growth and success of First Nations communities
- Networking opportunities and mentorship as part of future career development

Additional Information:

If you are passionate about directly supporting First Nation communities and are motivated, collaborative, innovative, and possess excellent communication skills, we encourage you to apply for this position.

The NSMTC is an equal opportunity employer and welcomes applications from all interested parties. However, preference may be given to members of our seven member communities.

Application Deadline:

Please fill out our online application at nsmtc.ca/summer or submit your resume to Tammy Scott, Human Resources Manager at careers@nsmtc.ca by March 20, 2025, at 4:00 p.m.

We thank those who apply, but only individuals selected for further consideration will be contacted. Applicants are responsible for the timely submission of applications.