



## **EMPLOYMENT OPPORTUNITY**

**Position Title:** Circuit Rider Trainer  
**Report To:** CRTP Manager  
**Location:** 47 Church Road Natoaganeg, NB  
**Anticipated Start Date:** April 1, 2025  
**Application Deadline:** December 20<sup>th</sup>, 2024

### **NSMTC Member Communities:**

Ugpi'ganjig (Eel River Bar), Oinpegitjoig (Pabineau), Natoaganeg (Eel Ground), Metepenagiag (Red Bank), L'nui Menikuk (Indian Island), Tjipogtotjg (Buctouche), and Amlamgog (Fort Folly)

### **Purpose of the Position:**

Reporting to the CRTP Manager, the primary role will be to provide hands-on training and mentoring services to Operators of First Nation drinking water and wastewater systems. Under this program, mentoring services are delivered by the Circuit Rider Trainers who provide the training to assist First Nation Operators to attain and maintain the level of certification required for them to operate, maintain, and monitor their community's drinking water and wastewater systems.

### **Key Responsibilities:**

- Support Operators to meet the quality requirements for water and/or wastewater stipulated in relevant codes and regulations (ISC protocols, Health Canada Guidelines and Environment Canada's Wastewater Systems Effluent).
- Support Operators in developing functional operations and maintenance work plans for each water and wastewater system.
- Demonstrate how routine maintenance and repairs are conducted and may also need to assist in the procurement and management of outside expertise when it is required for repairs and maintenance.
- Aid system Operators to familiarize themselves with the procedures required to conduct sampling and testing.
- Train system Operators in completing required record keeping and reporting.
- Provide comments on feasibility studies and design proposals.
- Attend the commissioning process for new water and wastewater systems.
- Aid Chief and Council to develop and implement a training plan to assist the system Operator(s) to attain and maintain the level of certification required for their system(s).
- Identify occupational health and safety training needs of Operators.
- Support the Operators to develop emergency procedures to follow in case of an emergency.



- Participate in provision of 24/7 technical support to First Nations as required.
- Prepare and submit site visit reports at the conclusion of each site visit.
- Other duties as required to meet organizational objectives.

### **Qualifications:**

- Minimum grade 12 education, C.E.T. or equivalent.
- Preferably a college-level diploma in a related technology field for operating and maintaining water and wastewater plants, distribution systems and collection systems.
- Must hold WTI, WDI, WWTI, and WWCI certifications or eligible to obtain the certification within the first 6 months.
- Knowledgeable in applicable Health Canada and Environment Canada regulations.
- Trained in various safety awareness topics, including:
  - Workplace Hazardous Materials Information System (WHMIS)
  - Operator Health & Safety
  - Confined Space Entry
  - CPR and First Aid Training

### **Skills:**

- Ability to plan, organize and implement mentoring programs by determining short-and long-term objectives.
- Good communication skills, both oral and written.
- Possession of excellent trouble-shooting and problem-solving skills.
- Good understanding and use of computer software including Microsoft Office and other communication platforms (virtual).
- Spoken and written English is essential; proficiency in Mi'kmaq will be considered an asset.

### **Conditions of Employment:**

- Valid driver's license and possession of a reliable and insured vehicle.
- Willingness to travel for overnight trips or conferences; possible air travel.
- Willing to work outside in inclement weather.
- Employment is conditional on a successful criminal record check.
- Experience working with First Nations.
- Demonstrated understanding of Indigenous people, traditions and socio-economic conditions is essential.

### **What We Offer:**

- A work culture that supports employee wellbeing, diversity, engagement, and a sense of belonging.



- Competitive salary, pension, and benefits package, including access to an Employee and Family Assistance Program.
- Collaboration with a team of passionate professionals working towards contributing to the growth and success of First Nations communities.

### **Additional Information**

If you are passionate about directly supporting First Nation communities and are motivated, collaborative, innovative, and possess excellent communication skills, we encourage you to apply for this position.

The NSMTC is an equal opportunity employer and welcomes applications from all interested parties. However, if there are applicants of equal education, skills, and experience, preference may be given to members of our seven member communities.

### **Application Deadline**

Please submit your resume and cover letter to Tammy Scott, Human Resources Manager at [careers@nsmtc.ca](mailto:careers@nsmtc.ca) by December 20th at 4:00 p.m.

We thank those who apply, but only individuals selected for further consideration will be contacted. Applicants are responsible for the timely submission of applications.